

## **Minutes of the Combined Health & Human Services Board & Committee Meeting Thursday, April 14, 2005**

Chairs Farrell and Stamsta called the meeting to order at 1:00 p.m.

**Committee Members Present:** Supervisors Duane Stamsta (Chair), Jim Jeskewitz, Andy Kallin, Bill Kramer, Rob Hutton, and Barbara Roncke. **Absent:** Sandy Wolff.

**Board Members Present:** Citizen Members Dennis Farrell (Chair), JoAnn Weidmann, John Guy, Richard Wutt; and Supervisors Duane Paulson, Duane Stamsta and Vera Stroud. **Absent:** Supervisor Mareth Kipp and Citizen Member Michael O'Brien.

**Also Present:** Chief of Staff Lee Esler, Clinical Services Division Manager Mike DeMares, Health & Human Services (H&HS) Director Peter Schuler, H&HS Deputy Director Don Maurer, Child and Family Services Division Manager Jesús Mireles, Intake and Support Services Division Manager Antwayne Robertson, Long Term Care Manager Jack Bodien, Adolescent & Family Services Manager Pat Voss, Administrative Services Division Manager Russ Kutz, Public Health Division Manager, Dr. Nancy Healy Haney, Public Health Advisory Committee Chair Sue Konkel, Public Health Advisory Committee Secretary Dr. Robert Fuelner, AODA Advisory Committee Member Kathleen Books, Health & Human Services Supervisor Bill Graham, H&HS Senior AODA Counselor Dawn Cagney, and H&HS Economic Support Coordinator Sue Schmitz.

### **Committee Agenda Items**

#### **Approve Minutes of March 31, 2005**

MOTON: Jeskewitz moved, second by Kramer to approve the committee minutes of 3-31-05. Motion carried 6-0.

#### **Executive Committee Report April 4, 2005**

Stamsta advised of the following issues discussed at the 4-4-05 Executive Committee meeting.

- Approved resolution 159-R-017 supporting a state-sponsored bill on campaign finance reform.
- Approved ordinance 159-O-137 modifying the airport five-year capital projects plan.
- Interviewed candidates for the District 12 vacancy.

### **Board Agenda Items**

#### **Approve Minutes of March 31, 2005**

MOTION: Paulson moved, second by Wutt to approve the minutes of 3-31-05. Motion carried 7-0.

#### **Announcements**

Weidmann stated that staff members at Public Health are blocked from certain websites on the Internet. She stated that they need access to these websites for sexually transmitted diseases, etc. Schuler explained that there is a block for all county staff because some sites are considered undesirable. However, it was explained that Information Systems has removed the block to websites off the computers of a number of staff approved by the manager who need access to these sites for sex education, HIV, etc., and this will continue to be discussed with IS

### **Advisory Committee Reports**

Farrell explained to the new members that the Health and Human Services Board has five advisory committees who report to them. These are the Developmental Disabilities Advisory Committee, Mental Health Advisory Committee, Public Health Advisory Committee, Alcohol and Other Drug Abuse Advisory Committee and the Children and Family Services Advisory Committee.

Weidmann stated that at the WALHDAB meeting yesterday they discussed the new Quick Care Clinics that are being set up in drug stores and grocery stores and there is some concern because there is no licensing regulations for these clinics. A bill is proposed pre-empting local authority to ban smoking in restaurants. It would allow only the state to pass such laws undermining home rule by local governments.

Wutt announced that at the last NAMI meeting, Joan Russo from Rogers Hospital gave a presentation on borderline personality disorders.

Schuler, at the request of Farrell, gave a brief rundown on the Incident Command System Training that will take place tomorrow in the Board Room. Schuler explained that during a drill it became very apparent that Health Departments would need a lot more support if we were to do mass immunization clinics in the event of an act of bioterrorism. As a result, they are drawing more health and human services staff into the plan. This training session will cover a general overview and the roles of people within health and human services.

### **Meeting Approvals**

MOTION: Weidmann made a motion seconded to Wutt to approve attendance for any board members at the Incident Command System Training on Friday, April 15<sup>th</sup> in the Board Room at the Health & Human Services Center. Motion carried 7-0.

### **Committee Agenda Items for Discussion**

#### **Ordinance 160-O-007: Authorize the Department of Health and Human Services to Accept State Funding for the Purpose of Providing Services to Individuals with Serious Mental Illness who are Homeless**

Schuler explained that Health and Human Services is one of the agencies in the community besides the District Attorney, Public Defender, Police, Fire, etc. which are part of the Criminal Justice Collaborating Council which is attempting to develop alternatives to incarceration and to improve the coordination of services for both adults and juveniles. It was determined there was a need to find housing for those who leave the jail or hospital who are mentally ill and have nowhere to live. DeMares stated that we applied for a grant and were awarded \$23,000. These funds are being used for a half-time position in the jail to help those individuals gain access to housing and support once they are released. DeMares explained that the county has had an integration program since 2001 in the jail and we have attempted to expand this program for the past several years. This grant fits right into what we were looking for. When we started this program in 2001, the staff person was spending a considerable amount of time in the jail working with individuals. However, as a result of having to spend time in the community looking for resources, less time was being spent in the jail working directly with the soon to be released inmates. The funding from this grant will allow an individual to work in the jail Monday

through Friday from 7:30 a.m. to 11:30 a.m. Individuals who have been assisted by this program have successfully stayed out of jail.

MOTION: Kramer moved, seconded by Jeskewitz to approve the ordinance. Motion carried 6-0.

### **Board Agenda Items for Discussion**

#### **Public Health Advisory Committee Needs List Presentation**

Sue Konkel, chair of the Public Health Advisory Committee and Dr. Nancy Healy Haney discussed the handouts on the 2006 Needs, Recommendation and Request of the Public Health Division as outlined. Their two goals and objectives are as follows:

1. Increase the availability of Spanish speaking Community Health Educator services. The Advisory Committee indicated two options to accomplish this: a) creation of a new Latino interpreter position (\$42,402), or b) reclassify an existing Public Health Technician position (currently held by a bilingual individual (\$8,316).
2. Maintain or adjust the Public Health Division infrastructure to carry out the increased Public Health Program services. This need would increase the Public Health budget by \$154,799 which is a 5% increase over the 2005 budget.

Stamsta and Paulson recommended that Public Health proceed with the paperwork necessary to reclass the position by exercising Option B under Need A (to reclassify an existing Public Health Technician). Need B would not require a new position. It was also requested that this be attempted sooner than the 2006 budget process.

#### **Alcohol and Other Drug Abuse Advisory Committee Needs List Presentation**

Kathleen Books, member of the Alcohol and Other Drug Abuse (AODA) Advisory Committee and Bill Graham, Health and Human Services Supervisor discussed the handout on the 2006 AODA Needs List. A copy of an article that appeared in the Journal Sentinel was also handed out. Books is a Senior Probation and Parole Agent with the State Department of Corrections, Division of Community Corrections. Her caseload is restricted to AODA probation and parolees. She explained that a year ago she joined this committee as collaboration between departments on issues that were shared by both Probation and Parole and the Department of Health and Human Services. Their two goals and objectives are as follows:

1. Continue to advocate, educate and support the implementation of the Waukesha County Criminal Justice Collaborating Council's Alcohol and Drug Court.
2. Continue to address the unmet needs of the underserved and changing populations requiring our services with special emphasis on Spanish speaking groups and individuals, incarcerated women, women and their children requiring halfway house services, aging populations, prescription drug abusers and individuals with gambling problems.

Graham stated that we are seeing a large number of opiate addictions in the 18 – 25 age group. We have had a number of individuals spending longer time in detox than average and it is a bigger drain on the budget. The problem is not a lack of facilities but rather funding to meet the growing need. Three quarter way houses hold approximately 8 people and there is steady traffic, but they are not always filled. Schuler stated that the Criminal Justice Collaborating Council (CJCC) is applying for a grant focusing on some of these areas and needs. The grant is \$200,000

for three years and would be used for an Alcohol and Drug Court that would coordinate treatment providers and monitor the efforts of offenders. The Programs and Alternatives Standing Committee of the CJCC was analyzing the jail population and the growth of the number of women being incarcerated is 7 times higher than men. Books stated that they have also seen growth in these same areas in Probation and Parole. Esler stated that in a 7-year period Waukesha County had a higher percentage of OWI's than in other locations in the State.

### **Combined Committee/Board Agenda Items for Discussion**

#### **Review of Economic Assistance Program Statistics and Workload Data**

Antwayne Robertson, Manager of the Income and Shared Services Division passed around a chart that broke down the total number of Economic Support cases in the county broken down by those handled at the Workforce Development Center and the Health and Human Services Center. He stated that between December of 1997 and April 1, 2005 there has been a 113.7% increase in the total number of cases. The caseload at the Human Services Center is comprised of the elderly, blind and disabled population and each caseworker has an average workload of 367 cases. The average caseload per worker is 310 at the Workforce Development Center. Currently there are 104 W2 cash assistance recipients some of which are also receiving food stamps, medical assistance or child care assistance. Food stamps is a federal entitlement program based on income. As of March 1, 2005 1,222 Waukesha County nursing home residents were eligible for medical assistance.

#### **Education on Web Economic Assistance Client Eligibility Process**

Sue Schmitz, Economic Support Coordinator gave a powerpoint presentation on ACCESS which is a free public web site with specific information about potential eligibility for Food Stamps, Medicaid and BadgerCare, Senior Care, Family Planning Waiver, Women, Infants and Children program (WIC) School Meals and Summer Food Service Program, Emergency food assistance, and tax credits. The website is just a test to see if you might be able to get benefits. People will have to apply for these programs to get a final decision, but the website will provide information on how to do this. In October of 2005 the website will be able to implement application for services and change reporting for Food Stamps and Medicaid.

MOTION: Jeskewitz moved, second by Kallin to adjourn the committee meeting at 4:10 p.m. Motion carried 6-0.

MOTION: Wutt moved, second by Guy to adjourn the board meeting at 4:10 p.m. Motion carried 6-0.

Postscript to minutes: Under the Public Health Advisory Committee Need A, the staff person in question currently earns \$27,302 per year and Step 1 of the Community Health Educator position pays \$35,618 per year which is a difference of \$8,316 which is what is stated in Need A.

Recorded by Kathy Leach, Office Services Coordinator, Health & Human Services.

Respectfully submitted,

Andrew J. Kallin  
Secretary